

MEETING MINUTES
LAUC-I Executive Board Meeting
April 6, 2015

Present: Keith Powell, Bethany Levrault, Cynthia Johnson, Annette Buckley, Emilee Mathews, Christina Tsou, Brian Williams

1. Meeting Minutes

The minutes from the February 6 executive board meeting were approved.

2. LAUC Updates

The [LAUC Systemwide Assembly](#) will be taking place on April 17 at UCSD.

Two special assemblies to discuss aspects related to professional governance in LAUC at the systemwide level are upcoming. The first assembly is scheduled to happen by phone and will take place on April 7, and the second assembly will take place on April 14, both via ReadyTalk.

3. Election Ballot Candidate Process

The LAUC-I 2015-16 election will be coming up this June. Brian Williams, Past Chair, passed out a list of open positions for the upcoming election. Current open positions include the LAUC-I Vice Chair/Chair Elect, the Secretary position, 1 Member at Large, 1 LAUC-I Library Review Committee (LRC) member, and 1 on the LAUC-I Research & Professional Development committee.

The group discussed the list. It may not be necessary to have more than one member at large. There are several names that have been put forward for the Library Review Committee, including Colby Riggs, John Sisson for Jackie Woodside, Becky Imamoto, Audra Yun, and Annette Buckley.

The Vice Chair/Chair Elect position has no one running. This is a critical position, so the difficulty in getting volunteers was discussed. Are there too many positions to fill? Are other campuses also having similar difficulties? Keith urged people to try to come up with suggestions for this position.

4. Committee Updates

Programming Committee: The "Power Speech" workshop is scheduled for this Friday, April 10. There are 46 people registered and 4 open seats. Some upcoming ideas/plans for events include following up with the Office of Research to find a speaker for statistics/data management, a possible field trip in the summer, and a baking contest.

Research and Professional Development: There are five proposals for the second call for presentation grants. Three were funded for the first round.

5. Scheduling Next Membership Meeting

The next general membership meeting will be coming up soon and will be held on a Friday at the end of April/beginning of May. Beth will send the minutes from the last

general membership meeting to the LAUC-I list shortly before the next meeting takes place to refresh everyone's memories.

6. LAUC-I wiki

Currently there is both a LAUC-I wiki as well as a LAUC-I intranet page. It would be good to merge the two, perhaps decommissioning the wiki and moving everything to the intranet. Both will delete old content off the wiki except for actively-used areas, such as the Program Committee section.

7. Copy Code

LAUC-I has a copy code that has not been used in over a year. The group decided that we no longer needed the copy code since most work is done electronically.

8. Student Appreciation Week

There is one request from Sheree for \$50 to help fund an event during Student Appreciation week.

The next meeting will take place after the LAUC Executive Board special membership meetings, in approximately 5 weeks.

Minutes taken by Bethany Levrault, LAUC-I Secretary